

Nailsea Neighbourhood Watch Committee

Minutes of meeting on Tuesday 10th November 2015 at 19.30 at the Tithe Barn, Nailsea

1. Present / Apologies

Name	Pres	Apols
Peter Smith – Chairperson	Yes	
Mike West – Vice-Chairperson	Yes	
Colin Oliver – Treasurer	Yes	
Ian Mottram – Distribution Support	Yes	
Trevor Lyons	Yes	
Sue Lomax	Yes	
Brenda Dashfield	Yes	
Pam Wakeling	Yes	

1. Minutes of the last meeting

The minutes of the meeting of 8th September were taken as read.

2. Matters arising from minutes

5.10 Identity cards completed and distributed.

Action: Peter will correct Pam's id.

All other actions are covered below.

3. Treasurer's report

3.1 Colin reported that our bank balance stands at £2,389.37 with one cheque outstanding for £228 (November newsletter).

4. Schemes

4.1 Peter reported that our Contact Person for Hazelbury Road (North) has retired due to ill health. Other roads covered by here were Wyatts Close and Sycamore Close. We may have a new Contact Person for Sycamore Close but the other two schemes are outstanding.

Actions: Peter will:

- 1) contact the volunteer in Sycamore Close**
- 2) Contact our Police rep Lindsey Stone about replacements for these schemes,** although Lindsey is not returning phone calls or answering emails at present.

5. Christmas Social

5.1 Trevor provided the general knowledge quiz and picture quiz.

Other details were discussed and the following agreed:

5.2 Peter will invite Clevedon Windows and Nailsea Scouts

5.3 Colin, Angela and Trevor will receive subscriptions on the night

5.4 Ian will be on the door to hand out quiz sheets and raffle tickets.

5.5 Sue and Pam will buy the nibbles/sandwiches, platters (15) and raffle prizes (min 14) at reasonable cost.

5.6 The maximum number of tables will be 10 large (seat 6) and 5 small (seat 4).

5.7 The hall fire limit is 100 people.

5.8 Brenda will investigate Costco prices and advise Sue

5.9 Peter will check supplies of napkins in URC store and advise Sue

5.10 Peter will ensure supplies of raffle tickets and bingo cards are available

5.11 Mike will bring his camera and provide the slideshow

5.12 Peter will bring his camera in case Mike cannot attend

5.13 Peter will provide the Christmas music and bring an iPad for the bingo calling

5.14 Everyone to wear Christmas/Party hats if possible

- 5.15 Peter asked if members of the Committee could start arriving at 6pm to help set up.
- 5.16 Colin will contact Margaret Marshfield to request the earlier start time.
- 5.17 Approximate timetable:
- 6:00pm Set up tables/chairs/PA system/IT
 - 7:00 members start to arrive, slideshow & music
 - 7:30 announcements (Xmas day lunch; raffle will be drawn 08:45, winners must be present to collect prize)
allow time for members to do quiz
 - 7:45 Bingo (3 games)
Platters to tables
 - 8:15 Bingo (last 3 games)
 - 8:45 Announce answers to both quizzes and present prizes
Draw raffle (winners have to be present).

6. AOB

6.1 Subscriptions

Peter explained that Colin has produced a small leaflet to give Contact Persons the option to pay subscriptions online. This leaflet was attached to the November newsletter bundles for each scheme distributed last week.

6.2 We now have a supply of CCTV Contact Cards for distribution at the Christmas Social.

6.3 Peter Rooke, our local PC, has advised Peter that the Tesco Community Officer has organised a Christmas Day lunch in the URC Church Hall for elderly/single residents.

Action: Peter will make an announcement at the Social with contact details.

7. Next meeting

The next meeting will be Tuesday 9th February 2016 at 07:30pm in the Tithe barn.

Meeting closed at 8:25pm